IA: Add Recycled Parts Services (RPS) Vendors

Overview This document describes the process of adding Recycled Parts Services (RPS) Vendors to your IA Location profile in CCC ONE[®].

Procedure

| Step | Action |
|------|---|
| 1 | From the Configure drop-down menu, select Profiles . |
| | Configure - |
| | My Account |
| | Profiles |
| 2 | Double click the IA Location profile to open it. |
| 3 | From the list of options on the left, select Recycled Parts Services |
| | under Estimating. |
| | Similar A |
| | RPS Vendors |
| | S% Parts |
| | S% Taxes |
| | Recycled Parts Services |
| | |
| | Note: The RPS Vendors and retrieval preferences display. |
| 4 | Click Add. The Add Vendor screen opens. Select an option and enter |
| | search criteria. From there, click Search. |
| | |
| | RPS Vendors |
| | |
| | |
| | Show vendors within 75 miles of zip code |
| | Show vendors in this zip code range 01001 - 999999 Search |
| | |
| 5 | From the search results, select the checkbox for each vendor to add. |
| | Vendor City |
| | PARTS INC. BUFFALO |
| | PARTS OLANTA |
| | SALLS, INC. WAINLY |
| | Note: You can add a maximum of 15 RPS vendors. |
| 6 | Click OK . The selected vendors are added to the profile. |
| | |
| | OK Cancel |
| | |
| L | |

